

# TROOP MEETING PLAN

DATE: \_\_\_\_\_

Activity	Description	Run By	Time
<b>Opening Ceremony</b> _____ Minutes	<ul style="list-style-type: none"><li>- Present the Colors (Service Patrol)</li><li>- Pledge, Scout Oath, Scout Law</li><li>- Prayer by Chaplain's Aide</li></ul>		
<b>Announcements</b> _____ Minutes			
<b>Patrol Meeting Time</b> _____ Minutes	<ul style="list-style-type: none"><li>- Patrol <b>attendance</b> taken and turned in to ASPL</li><li>- Patrols plan for upcoming events.</li><li>- Sign up for upcoming events.</li><li>- See Adult Leaders.</li></ul>		
<b>Instructors Update / Scout Hut Update</b> _____ Minutes	<ul style="list-style-type: none"><li>- Instructor reviews upcoming Scout Skills and status of planning.</li><li>- Service Patrol Leader give update on status of Scout Hut maintenance (last time mowed, date to mow next)</li></ul>		
<b>Main Scout Activity (Scout Skill, Merit Badge, Other)</b> _____ Minutes			
<b>Closing</b> _____ Minutes	<ul style="list-style-type: none"><li>- <b>Confirm attendance sheets turned in.</b></li><li>- Closing Adult Announcements.</li><li>- Closing Scout Announcements.</li><li>- Scoutmaster Minute.</li></ul>		
<b>Clean Up</b>	<ul style="list-style-type: none"><li>- Service Patrol Cleans Up.</li></ul>		

**Additional Notes:**